

Electric Load Form

Commercial, Industrial, and Municipal Customers

Service Notification Number _____

Customer Name	Phone	Email
Address Location of New or Additional Load		
Address 2		
City	State	ZIP
Electrician Name	Phone	Email

Service Connection Preferred (Note: Installation charges may apply)

Primary Metered Voltage Secondary Metered Voltage
 Overhead Underground Combined Overhead and Underground
 Apartment Complex: Number of Buildings: _____ Units per Building: _____
 Underground Residential Development (URD): Total Units: _____ KW per unit: _____

Service Configuration Requested (Select one)

Service Voltage*	Phase	Wire	Amps
120/240 not to exceed 100 kVA	1	3	
120/208 not to exceed 100 kVA (Requires 5th jaw in meter box)	1	3	
208 WYE/120 (50 kVA min)**	3	4	
240 DELTA/120 (Overhead transformers only—not to exceed 150 kVA)	3	4	
480 WYE/277 (50 kVA min)***	3	4	
Other Specify: _____	3	4	

* Any future load additions will require a new service notification.

** Loads requiring transformer capacity in excess of 500 KVA will require a pad-mount transformer and underground service conditions.

*** 480V requires a disconnect before the self-contained meter. Voltages in excess of 480V may be supplied upon request where feasible.

Total Square Footage Existing (if upgrading): _____ Total Square Footage New: _____

Electric Load Type (New Proposals Only)	Phase	Connected KW	Connected KVA
Lighting			
Air Conditioning			
Heating (Space Conditioning)			
Heating (Industrial Process)			
Cooking Appliances			
Continuous Motors (on for at least 3 hours/day) Provide details in Table 2.0 page 2			
General Purpose Motors (on for less than 3 hours/day) Provide details in Table 2.0 page 2			
Receptacles			
Refrigeration			
Electric Hot Water			
Special Equipment (welders/x-ray/elevators) Provide details in Table 1.0 page 2			
Electric Vehicle Charging Provide one-line diagram, specification sheet, and site plan			
Other: (Specify load type if it is more than 100 KW)			

Total Connected Load: _____ kW _____ kVA Expected Peak Demand: _____ kW _____ kVA

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Table 1.0—Specialized Equipment Description (x-ray, welders, rock crushers, etc.)

Type of Equipment (x-ray, welder, rock crusher, etc)	Quantity	Starts Per Day	Amps	Volts	KW	Phase

For additional specialized equipment please attach a spreadsheet with all the required information listed in the table above.

Table 2.0—Motors greater than 10 HP

Motor Table								
Motor Description	HP	Voltage	Phase	Motor Code	Starting Assistant	Starts Per Day	Quantity + Tandem*	Rated P.F.

For additional motors please attach a spreadsheet with all the required information listed in the table above.

* Please indicate whether the motor is starting by itself or with other motors in tandem, and how many are starting in tandem.

If the following applies to this project, check the box and fill out the required information.

Power Conditioning Equipment: Specify type: _____

Electric Battery Storage: Specify size (kW): _____ Purpose: _____

Number of EV Chargers: Level 1 _____ Level 2 _____ Level 3 _____ Level 4 _____

Emergency Generator: Rating: _____ Fuel Type: Gasoline Diesel Natural Gas Other: _____

Future Loads (KVA/Dates): _____

Do you intend to install sub meters at this location?* Yes No

*If yes, you may be required to submit a petition to the Public Service Commission and receive their approval. All approvals need to be received by the company before the service can be energized.



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Individual Meter Detail					
Meter Number	Phase	Amps	KVA	KW	Store/Suite Identifier

Provide additional information that was not captured above:

Submitted by: _____ Date: _____
Please Print

Signature

Please return the signed and completed form

- Email NYSEGESI@nyseg.com
- Fax [844.515.1573](tel:844.515.1573)
- Mail NYSEG, Attn: Energy Service Installation
Customer Care Center
P.O. Box 5240
Binghamton, NY, 13902-5240

Questions? Contact us at 800.572.1111

- Monday through Friday (excluding holidays) from 7am to 4:30pm.
- Select option 3 for "Start or Stop Service, New Construction or Upgrades" and then select option 3 again for "New Construction or Upgrading Service."