



## Community Choice Administrator Form

This form is to be completed by the CCA Administrator for each program.

Utility Application Received (Date) \_\_\_\_\_

Application to which Utility: ☐ NYSEG ☐ RG&E

### SECTION 1 – COMMUNITY CHOICE AGGREGATOR (CCA) INFORMATION

CCA Name:

Street Address

City

State

Zip Code +4 digits

### SECTION 2 – CCA GENERAL INFORMATION

NYS PSC Approved as of date: \_\_\_\_\_ (provide PSC approval letter to Utility)

Types of NYSEG customers you will serve:

Electric: Residential-SC1 ☐ Small Commercial-SC6 ☐

Gas: Residential-SC1 ☐ Small Commercial-SC2 ☐

Types of RG&E electric customers you will serve:

Electric: Residential-SC1 ☐ Small Commercial-SC2 ☐

Gas: Residential-SC1 ☐ Small Commercial-SC1 ☐

Are Low Income customers included? Yes ☐ No ☐

ESCO Name:

Third Party Contact Name for EDI testing

Phone#

E-mail address

### SECTION 3 – MUNICIPALITIES

List Municipalities to serve with approximate enrollment month:

### SECTION 4 – UTILITY WEBSITE INFORMATION FOR CCA

CCA Administrator Name to be placed on Utility website

CCA Administrator Website URL to be placed on Utility website

Municipality website (if want listed on website)

CCA Administrator Phone number to be placed on Utility website:

CCA Administrator E-mail to be placed on Utility website

### SECTION 5 – INFORMATION TO BE PLACED ON CUSTOMER INVOICES and LETTERS

Per the Commission, the contact information placed on customer's bills is for whomever is performing customer service for the municipal program.

CCA Administrator Name to appear on Customer Invoices and Utility notification letters.  
(Up to max of 40 characters including spaces)

CCA Program Name to appear on Utility notification letters.

Website and Phone# to appear on Customer Invoices and Utility notification letters.

CCA Administrator ☐ ESCO ☐